

Drukair

Employment Application Form

Applicant must complete this form in their own handwriting. Correct information will be a condition of employment.

| |
|------------------------------|
| Position applied for: |
|------------------------------|

A. Personal details:

| | |
|-----------------------------------|----------------------------------------|
| Name as on ID Card (Mr./Miss/Ms): | |
| Address: | |
| Contact #: | E-mail/fax: |
| Date of birth: | Age: |
| Place of birth: | CID No. : |
| Driving License No.: | Initial issue date of driving license: |

B. Personal statistics (for Cockpit and Cabin Crew applicants only):

| | | |
|----------------------------------------------------------------------------------------|---------------|----|
| Height (ft) | Weight (Kgs.) | |
| Do you have any physical disabilities | Yes | No |
| Do you have any tattoos, body piercing, or tooth gems? | Yes | No |
| If yes, please specify where exactly: | | |
| Have you had, or do you currently suffer with an ongoing medical condition/ pregnancy? | Yes | No |
| If yes, please give dates and brief details: | | |

C. Education

| SCHOOL | FROM: Year | TO: Year | Percentage Obtained | |
|---------|---------------|-------------|------------------------|--|
| | | | Class X | |
| | | | Class XII | |
| COLLEGE | FROM: Year | TO: Year | Bachelor/Master Degree | |
| | | | Course | |
| | | | Percentage | |

D. Training

| Institute | FROM: Year | TO: Year | Title of the Training |
|-----------|---------------|-------------|-----------------------|
| | | | |
| | | | |

| | |
|-------------------------------------------------------------------------|----------|
| What languages do you speak fluently? | |
| Give details of any other qualifications: | |
| Please give brief details of pastimes, hobbies, sports, etc: | |
| Did you previously apply to Drukair, if yes than please fill the below: | |
| Dates of previous applications to Drukair: | Outcome: |
| Dates of previous interview with Drukair: | Outcome: |

E. Employment history:

| | | | |
|--------------------------------------------------|---------------------|-------------------|------|
| Present/last employer: | | Type of business: | |
| Address: | | | |
| Position held/job title: | | | |
| Type of work and responsibilities: | | | |
| Date from: | Day | Month | Year |
| Date to: | Day | Month | Year |
| Salary: | Reason for leaving: | | |
| Other employers not listed above: | | | |
| Reason for separation from previous employments: | | | |

F. Declaration: 1. Rehabilitation of offender’s declaration

Have you been cautioned for any offences (except monitoring offences) during the period of six months prior to the date of this application? Tick - YES/NO, If yes, then such caution(s) must be disclosed below:

2. Undertaking with government agency/donor agency

Have undertaking with government agency/donor agency, etc Tick – YES/NO, if yes, will they relieve you during the appointment if selected.

Terms and Conditions

- a. At the time of application, applicants will be required to submit the dully filled up Drukair Employment Application Form and copy other required documents as announced in the Drukair Website.
- b. Candidates who have submitted complete documents will be shortlisted based on academic merits. Incomplete application and/or non submission of any required documents will be disqualified.
- c. Any candidate who is shortlisted but is unable to produce relevant and valid documents in ORIGINAL or does not meet any one of the eligibility criteria will be disqualified from the interview.
- d. There is no standby for the shortlisted candidates for the interview i.e. if a shortlisted candidate is disqualified from the interview, the next candidate in line will not be shortlisted in his/her place.
- e. Applicants must look out for announcement of interview/viva voce dates. DACL will not be responsible if any candidates do not appear for the interview on the announced dates.

This is a formal document designed to create legal rights and legal obligation. Please understand before executing.

I affirm that the information given above is true. I understand that by accepting this application Drukair does not make any express or implied offer or commitment to employ me for any present or future job.

For the position where required qualification is Class X passed, I affirm that I am Class X passed only. I do not posses qualification higher than the required qualification for the position (Applicable only to those candidates where required qualification is class X).

I shall be liable for legal or administration action—including being permanently debarred from seeking employment in Drukair—if I misrepresent, falsify or forge documents or engage in other illegal acts by commission or omission to take unlawful advantage.

Signature: _____

Date: _____

Please be informed that we do not return your applications, therefore please do not submit any original documents.

Please send completed application forms to:

**Manager,
Human Resource Section
Drukair Corporation Ltd.,
Nemizampa-Paro**

For Cockpit and Cabin Crew applicants only: Please submit your completed application form in person to Corporate Services Division. Drukair will not accept application form or be responsible for application made on behalf or by post.

For Office Use Only (Check for the following documents) **Date Application received:** ____/____/____

CID

COMMENTS:

Name of receiving official:

Signature: